

**GUIDE TO COMPLETING THIS FORM**

- o This form is designed to collect the tax status of an individual where this information has not previously been provided or the individual has been identified as a potential taxpayer of a country other than Australia.
- o Complete one form for each individual. Complete all applicable sections of this form in BLOCK LETTERS.
- o Tax information must be collected from the individual
- o PLEASE NOTE: The individual may be treated as being a non-Australian taxpayer if the requested information is not provided.
- o Contact your licensee if you have any queries.

**SECTION 1: PERSONAL DETAILS**

Surname Date of Birth dd/mm/yyyy

Full Given Name(s)

Residential Address (PO Box is NOT acceptable)

Street

Suburb State Postcode Country

**SECTION 2: TAX INFORMATION**

*Tax Residency rules differ by country. Whether an individual is tax resident of a particular country is often (but not always) based on the amount of time a person spends in a country, the location of a person's residence or place of work. For the US, tax residency can be as a result of citizenship or residency.*

Please answer **both** tax residency questions:

- Is the individual a tax resident of Australia?      Yes     No
- Is the individual a tax resident of another Country?    Yes     No

**If the individual is a tax resident of a country other than Australia, please provide their tax identification number (TIN) or equivalent below. If they are a tax resident of more than one other country, please list all relevant countries below.**

*A TIN is the number assigned by each country for the purposes of administering tax laws. This is the equivalent of a Tax File Number in Australia or a Social Security Number in the US. If a TIN is not provided, please list one of the three reasons specified (A, B or C) for not providing a TIN.*

1.	Country	<input type="text"/>	TIN	<input type="text"/>	If no TIN, list reason A, B or C	<input type="text"/>
2.	Country	<input type="text"/>	TIN	<input type="text"/>	If no TIN, list reason A, B or C	<input type="text"/>
3.	Country	<input type="text"/>	TIN	<input type="text"/>	If no TIN, list reason A, B or C	<input type="text"/>

If there are more countries, provide details on a separate sheet and tick this box.

- Reason A** The country of tax residency does not issue TINs to tax residents  
**Reason B** The individual has not been issued with a TIN  
**Reason C** The country of tax residency does not require the TIN to be disclosed

**SECTION 3: DECLARATION**

**IMPORTANT NOTE:**

→ **Complete the Declaration section below (either the individual or their financial planner to sign)**

By completing and signing this declaration I certify that the information I have provided is true and correct.

**INDIVIDUAL DECLARATION (The person named in this form)**

Signature  Date

**OR****FINANCIAL PLANNER DECLARATION**

By completing and signing this declaration I certify that the individual named in this form has verbally or in writing confirmed to me the truth of the information provided and I have no reason to doubt its reasonableness.

AFS Licensee Name

AFSL No.

Representative/ Employee Name

Phone No.

Signature

Date