

INVESTMENT SERVICE ACCOUNT CLOSURE

VOYAGE INVESTMENT SERVICE



IOOF Investment Services Ltd (Operator) (ABN 80 007 350 405, AFSL 230703) is the issuer of the Voyage Investment Service. Macquarie Bank Limited (ABN 46 008 583 542 AFSL 237502) is the issuer of the Wrap Cash Account.

Use this form to close your Voyage Investment Service account.

PLEASE USE BLACK INK

Important information:

- please ensure you confirm with your adviser that all automated plans (automatic cash management, automatic rebalancing, dollar cost averaging, dividend reinvestment plan or direct debits) on your account have been cancelled. Closure of your account will be delayed if any automated plans are not cancelled
- closure of your account may be delayed if there are outstanding dividends, distributions, corporate actions, fees, term deposits still to mature, or unsettled transactions
- please note any proceeds from holdings sold down by your adviser will need to be cleared in your Cash Account before your account can be closed.

1

Account details

Account number:

Account name:

2

Complete to redeem (sell) your investments

To redeem investments within your account you can either instruct your wrap registered financial adviser directly or complete the section below. Where you complete the section below we may forward this instruction to your registered financial adviser so that they can transact on your account.

I authorise the full redemption of:

All investments in my account ► [go to section 4](#)

The investments listed on the right:

APIR OR SECURITY CODE

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APIR OR SECURITY CODE

3

Complete to transfer (in-specie) your investments

Is there a change in beneficial ownership?

Yes, I have attached original signed transfer documentation.

No (transfer documents are required in some scenarios. Please refer to the Asset Transfer Guide for further instructions which is available from your adviser).

I authorise the transfer of the entire holding of:

All investments in my portfolio

The investments listed on the right:

APIR OR SECURITY CODE

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APIR OR SECURITY CODE

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APIR OR SECURITY CODE

a) To Voyage account number*:

Account name:

OR

* Additional documentation may be required to facilitate the transfer of assets. Please refer to the Asset Transfer Guide available from your financial adviser.

Complete to transfer (in-specie) your investments (continued)

- b) **To a direct investment:**
- **Managed funds:** direct investment with the product issuer** (fund manager account opening requirements must be met)
 - **Listed securities:** an issuer holding with the registry*

Registration details Name:
 Address:

- c) **To Broker or Custodian***

If transferring to a custodian please include their full registered name eg Bond Street Custodians Limited (Voyage's custodian):

Account number HIN or PID (if applicable) Phone number

Account name:

Address:

* Additional documentation may be required to facilitate the transfer of assets. Please refer to the Asset Transfer Guide available from your financial adviser.

** Restriction may apply to the transfer of securities directly with an issuer, registry or custodian. Please contact the respective registry, issuer or custodian to ensure their acceptance of units and to verify their requirements to process the transfer.

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How would you like your cash balance to be paid?

- Electronic funds transfer**

⚠ Please check your account details carefully. It's your responsibility to ensure all payee details are correct. We do not match the account name against the account number you provide. We do not accept liability for funds unable to be recovered. Please confirm the correct account details with the payee.

Please note: Electronic Message Service does not provide rollover SuperStream Services. If you are withdrawing funds as part of a rollover of your SMSF to another superannuation fund (including a Oasis Superannuation Master Trust account), you should also make SuperStream arrangements to ensure the receiving superannuation fund can receive your funds and process your rollover.

- i. Overnight OR Same day transfer (a fee will apply (refer to the Wrap Cash PIS) and not all financial institutions may accept same day transfers)
- ii. To the nominated account on file OR To the nominated account below

Bank, building society or credit union name:

Branch (BSB) number: Account number:

Payee account name:

Optional reference OR Tax Office Reference (EFT Code) to appear on destination account (max 18 characters):

Optional narrative to appear on your statement (max 40 characters):

SuperStream Payment Reference Number (PRN) (You should contact your Electronic Service Address to provide a payment reference number):

OR

- Bank cheque**

Please note a fee applies for bank cheques.

Payable to: Amount: \$

Payable to: Amount: \$

How would you like to obtain the bank cheque?

Post to mailing address on file

Post to:

5

What is the reason for closing this account?

- Pricing
 Service
 Product features
 Change of adviser
 Investing without an adviser
 Adviser recommendation
- Other:

6

Special instructions

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Outstanding transactions

Outstanding redemptions, corporate actions, fees, suspended funds and distributions/dividends may prevent your withdrawal being processed in one amount.

Please elect if you wish us to:

- Transfer as much as possible now and the remainder when it is available in cash OR
- Transfer the whole amount once it is available in cash.

- If you do not make a selection we will transfer the **whole amount in one transaction** once it is available in cash.

- We may not be able to complete your instructions to transfer your assets and/or close your account if there are any outstanding dividends and distributions, corporate actions or transactions.
- If your adviser has not cancelled your automated plans (automatic cash management, automatic rebalancing, dollar cost averaging or direct debits) there may be a delay in closing your account. Where required we may cancel them on your behalf in order to process your request to close your account.
- The minimum time required to close an Investment Service account is 2 to 3 days, longer where outstanding transactions (noted above) delay the closure process.

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Declaration and signature

By signing this form, you authorise the closure of the above investment account. Where you have requested a redemption of assets you authorise your registered financial adviser to redeem assets in your account as specified in section 2 at market value and until sold. Where you do not have a registered financial adviser, you authorise Voyage to redeem assets in your account as specified in section 2 at market value and until sold.

Signature:

Date:

Name:

If a company officer, your corporate title:

Signature:

Date:

Name:

If a company officer, your corporate title:

Please complete and return the form to **Voyage, GPO Box 3154, Sydney NSW 2001**, or via email to **service@wrapinvest.com.au**.

If you have any queries about completing this form please contact us on **1800 892 353**.